



# ESCUELA TECNICA DE ELECTRICIDAD, INC.

PONCE SAN JUAN FAJARDO  
Tels, (787) 843-7100/ (787) 752-5500/ (787) 801-5555

[www.etepr.edu](http://www.etepr.edu)

## **FERPA Law**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99) is a federal law that protects the privacy of student education records. The law applies to all school that receive funding under an applicable program of the US Department of Education.

FEREPA grants parents certain rights with respect to their children's educational records. These rights transfer to the student when he reaches the age of or 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's educational records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records that they believe are inaccurate or misleading. If the school decides not to modify the record, the parent or eligible student has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record stating their view of the contested information.
- ETE requires written permission from the parent or eligible student in order to release any information from a student educational record. The student will complete the Authorization to Release Student Information, available in the Financial Aid Office. In this document, you will specify to which person or agency information will be provided and what type of information the student wishes to be provided.

However, FERPA allows schools to release those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest
- Other schools to which a student transfer
- Specified officials for audit or evaluation purposes
- Appropriate parties in connection with financial aid to a student
- Organizations conducting certain studies for or on behalf of the school
- Accreditation organizations
- To comply with a lawfully issue court order or subpoena
- Appropriate officials in cases of health and safety emergencies
- State and local authorities, within a juvenile justice system, in accordance with specifics state law.

Schools may disclose, without consent, “directory” information such as name, address, telephone number, date and place of birth, and place of birth, a student’s honors and awards, and dated of attendance. However, schools must inform parents and eligible students of directory information and allow parents and eligible students a reasonable time to request that school not release directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special; letter, inclusion in a PTA newsletter, student handbook, or newspaper article) is at the discretion of each school.

For additional information, you can call 1-800-872-5327) (voice). People who use TDD can use the Federal Relay Service.